



GOVERNMENT OFFICE
FOR THE SOUTH EAST

Representing Central Government in the South East

Mr B Milton
Abbeylands
Kilinside Farm
Moor Park Lane
Farnham
Surrey GU10 1NS

**Transport & Environment, and
Thames Valley
Directorate**

Bridge House
1 Walnut Tree Close
Guildford
GU1 4GA
Switchboard: 01483 882255
Tel: 01483 882410
FAX: 01483 882449

e-mail: david.cooper@gose.gsi.gov.uk
www.gos.gov.uk

17 November 2010

Dear Mr Milton

**A3 Trunk Road (Lea Coach Road Junction, Near Thursley)
(Prohibition of Use of Gaps in the Central Reservation) Order**

I am writing with regard to your email dated 11 November, in which you asked for a complete paper set of all documents relied upon in making the recent decision on the Order detailed in the above heading.

Requests for information are processed according to 3 Statutory Rights of Access regimes, briefly explained below:

- **Data Protection Act 1998** enables you to access information held about you (for example your own education, medical records, credit reference files, personnel file etc.)
- **Environmental Information Regulations 2004** enable you to access environmental information relating to air, water, land, natural sites, flora and fauna, the built environment, the food chain and health. It also covers information relating to decisions or activities affecting, or likely to affect any of these.
- **Freedom of Information Act 2000** gives you the general right of access to all other types of information held by a public authority.

Unless the information you have requested is subject to an exemption (or an exception in the case of the Environmental Information Regulations) in these pieces of legislation, you have the right to know if we hold the information and to have it supplied to you upon request.

I am dealing with your request under the Environmental Information Regulations 2004.

Regulation 8 of the Environmental Information Regulations 2004 permits an authority to make a reasonable charge for making requested information available. In this instance, it is estimated that the cost of searching for, retrieving and extracting the information you require and making it available to you, would be £750. This fee, which has been determined in accordance with the Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004, will need to be paid before we can deal with your request.

If you wish to proceed please advise me, and an invoice for this amount will be sent to you by our Central Finance Team. The invoice will explain to whom the cheque should be made payable, and where you should send it. Please do not send any payment until you have received the invoice.

If you decide that you no longer wish to proceed with your request for information, you should email or write to me at the above address.

Alternatively, you may be able to clarify your request. For example, we do hold a summary table of all objections and supporting letters together with a bar chart analysis of the objections by topic and volume. We also hold email correspondence between Howard Ewing and others relating to Mr Ewing's site visit last month, and communications between this office and the Highways Agency in the two months prior to the decision. Reducing your request to such specifics would help us to identify and locate the required information. In particular it would be useful to know the time period and bodies or individuals whose communications you are most interested in. If a revised request is made, we would then be able to advise you whether or not a fee would be applicable. The twenty working days in which the Office has to respond to your request would begin on the day after clarification of your request is received.

Government Office aims to be as helpful as possible in the way it deals with requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004. If, however, you are not satisfied with the way in which your request has been handled or the outcome, you may appeal by requesting an internal review within two calendar months of the date of this letter. Information about Government Office review procedures and how to apply for an internal review of your case is contained in the attached leaflet. This also explains your right to apply directly to the Information Commissioner (ICO) for a decision in the event that you remain dissatisfied following the authority's review. Generally, the ICO cannot make a decision unless you have exhausted the internal review procedure described in the leaflet.

If you have any queries regarding this letter, please contact me.

Yours sincerely



DAVID COOPER OBE
Head of Transport
Government Office for the South East